

GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

455 Avenue Alhambra, #6 ~ P.O. Box 335 ~ El Granada, California 94018
Telephone: (650) 726-7093 Facsimile: (650) 726-7099 Email: gsd@netwiz.net

AGENDA BOARD OF DIRECTORS MEETING February 21, 2002 7:30 p.m.

The Board reserves the right to change the order of the agenda items or to postpone agenda items to a later date

CALL TO ORDER 7:30 P.M. District Office, 455 Avenue Alhambra, El Granada

<u>ROLL CALL</u>	Directors:	President:	William Katke
		Vice President:	Leonard Woren
		Secretary:	Fran Pollard
		Treasurer:	Laura Stein
		Board Member:	Shawn McGraw
	Staff:	Engineer:	Howard Hoffman
		Legal Counsel:	Jonathan Wittwer
		Administrator:	Gina Holmes
		Assoc. Administrator:	Delia Comito

GENERAL PUBLIC PARTICIPATION

Est. Item Start Time & Duration: 7:30 p.m. (5 mins.)

Communications from the Public and members of the District Board and District staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

CONSENT AGENDA

7:35 p.m. (5 mins.)

All matters listed here under constitute a Consent Agenda, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate item.

1. Approval of meeting minutes for January 3, 2002
2. Approval of minutes for Special meeting January 26, 2002
3. Approval of GSD financial statements for December 2001
4. Approval of warrants totaling \$263,220.75 (check #3187 to #3235)
5. Approval of payments from Bond Administration fund totaling \$8,929.00 (G.A. Laster)
6. Approval of Engineer's recommendation of relief of 1(one) Noncontingent Assessment for Beaman, APN 048-047-140: Reason: Owners merged parcel with adjacent parcel and assessment not needed
7. Consider vote to approval/reject Class 1A Single Family Dwelling permit for the following:
Banks, APN: 047-293-050, 910 Ventura Street, El Granada
Parcel: 3,000 sq. ft.; Structure: 1,300 sq. ft.; Zoning: R-1/S-17

ACTION AGENDA:

All matters listed under Action Agenda may be discussed by the Board of Directors

8. Consider vote to approve/reject hiring Cummings Walker to produce quarterly District newsletter following presentation by Walker
(Placed on agenda by Director Katke) 7:40 p.m. (25 mins.)
9. Review/consider bids for Capital Improvement Plan 2001/2002:
Sanitary Sewer Rehabilitation (Engineering) 8:05 p.m. (10 mins.)
10. Consider authorizing letter from the Board of Directors to the California Coastal Commission regarding Appeal No. A-1-99-51, Wavecrest Village Project (Director Katke) 8:15 p.m. (15 mins.)
11. Review/consider vote to approve/reject Agreements with San Mateo County Public Works regarding adjustment of Manholes (Engineering/Counsel) 8:30 p.m. (25 mins.)
 - Navarra-Escalona Roadway and Drainage Improvement Project
 - Harvard Avenue Resurfacing
- Break - 8:55 p.m. (10 mins.)
12. Consider vote to approve/reject changing number and time of Board meetings amending District Ordinance Code Sec. 201 (Director Pollard) 9:05 p.m. (25 mins.)
 - Holding main Board meeting 1st Thursday of the month
 - Holding second "overflow" meeting 3rd Thursday of the month if agenda items remain from 1st meeting
 - Holding meetings at 7:00 p.m.

13. DIRECTORS' COMMENTS AND COMMITTEE REPORTS

9:30 p.m. (30 mins.)

Report on Sewer Authority Mid-Coastside January 28, 2002 meeting: Directors McGraw and Woren

Committee Reports:

AGENDA SETTING AND BYLAWS COMMITTEE:	Directors Pollard and Woren
ASSESSMENT DISTRICT COMMITTEE:	Directors Katke and Stein
BUDGET AND FINANCE COMMITTEE:	Directors Katke and Stein
ORGANIZATIONAL AUDIT COMMITTEE:	Directors Katke and McGraw
RENTAL SPACE COMMITTEE:	Directors Katke and Stein
SITE SEARCH COMMITTEE:	Directors Pollard and Woren
SOUND SYSTEM COMMITTEE:	Directors Katke and Woren

INFORMATION CALENDAR

10:00 p.m. (15 mins.)

14. Administrator's Report:
 - Assessment District Financial Statement Reconciliation Update and 2000-2001 Fiscal Year Audit

INFORMATION CALENDAR (Continued)

10:00 p.m. (15 mins.)

- Action Summary

15. Engineer's Report:

- Report of Recent Engineering Activities for December 2001

16. Attorney's Report

17. ADJOURN TO CLOSED SESSION

10:15 p.m. (30 mins.)

Conference with Legal Counsel:

- Significant exposure to litigation pursuant to Government Code Section 54956.9 Subdivision (b) (One potential case)

RECONVENE TO OPEN SESSION:

Report final Board action, if any, from Closed Session

18. SET FUTURE AGENDA

10:45 p.m. (10 mins.)

Discuss Agenda items for the March 7, 2002 Board Meeting

ADJOURN

Est. Adjournment Time: 10:55 p.m.

At the conclusion of the January 17, 2002 meeting:

Last Ordinance adopted: No. 147

Last Resolution adopted: No. 2001-011

THE BOARD OF DIRECTORS HAS THE RIGHT TO ACT ON ANY OF THE ITEMS ON THIS AGENDA.